



# 73rd Annual ADDC Convention and Educational Conference

September 16-20, 2025

Estancia del Norte by Hilton

37 NE Loop 410

San Antonio, Texas

Hosted by Southeast

Region

Desk and Derrick Clubs



**REGISTRATION PACKET**



## Association of **DESK** and **DERRICK** Clubs



Desk and Derrick Members and Friends,

The Members of Southeast Region and the San Antonio Desk and Derrick Club, along with 2025 ADDC President, Kathy Martin, invite you to attend the 73<sup>rd</sup> Annual ADDC Convention and Educational Conference in San Antonio, Texas on September 16-20, 2025.



Join us at the beautiful Estancia del Norte by Hilton located at 37 NE Loop 410 in San Antonio, with shopping and wonderful restaurants within walking distance from the hotel. Free shuttle to and from the hotel and free shuttle within a two mile radius of the hotel.

The field trips, seminars and fun activities will keep you busy, learning about our industry, visiting our beautiful city while having time to visit with old friends and making many new ones along the way.

Field trips—take a trip to the Texas Hill Country and visit the Becker Farms Estate Winery and then to the historic Fredericksburg for lunch on your own and lots of shopping. OR visit the Natural Bridge Caverns for the Hidden Wonders Tour, with beautiful geological features and the “B.A.T.” system (Belted Assisted Transport), which is a conveyor system out of the cavern – a walking distance of only 1/4 mile.

Seminars—you can attend a seminar about AIMEE’s and Contest Entries, presented by Philana Thompson, 2025 ADDC Contest Chair. Or learn about “The Biggest Oil Spill, You Never Heard About in the Gulf of Mexico” by Val Williams. Or have you ever wondered about those Convenience Stores where you get your gasoline? – Kathy Johnson from the San Antonio club will show you how it is done. Or you can learn to decorate cookies – a fun seminar by Christy Simon, who owns Simon Sugar Shop will show you how it is done! We have something planned!

Make your plans to come to San Antonio, deep in the Heart of Texas. We look forward to seeing you all soon!



## TENTATIVE AGENDA

### Tuesday, September 16, 2025

3:00 pm - 7:00 pm - Registration

### Wednesday, September 17, 2025

6:30 am – 8:00 am - Registration  
8:00 am - 5:00 pm - Hill Country Wine Tour  
& Fredericksburg, TX

8:00 am - 5:00 pm - Natural Bridge Caverns  
& New Braunfels, TX

5:00 pm - 8:00 pm - Registration  
6:00 pm – 8:00 pm - Club Sales  
6:00 pm – 8:00 pm - ADDC ET

### Thursday, September 18, 2025

7:00 am – 8:00 am - Registration  
8:00 am - 4:30 pm- Certification  
9:00 am – 11:00 am Seminar 1  
9:00 am – 11:00 am Seminar 2  
1:00 pm – 3:00 pm- Seminar 3  
1:00 pm – 3:00 pm- Seminar 4  
4:00 pm – 6:00 pm- Club Sales  
5:00 pm – 7:00 pm - ADDC Pre Convention Board Meeting  
& Dinner  
7:00 pm - 8:00 pm- 1<sup>st</sup> Timers & Past Presidents Reception

### Friday – September 19, 2025

7:00 am – 8:00 am- Breakfast (included in Registration)  
7:30 am – 8:15 am- Delegates Check In  
8:30 am – 11:30 am - Friday Business Session & Symposium  
12:00 pm - 1:30 pm - Friday Industry Luncheon  
2:00 pm – 4:00 pm - Friday Business Session Resume  
4:00 pm – 5:30 pm- Club Sales  
6:00 pm – 9:00 pm- Ice Breaker (held in the beautiful Hotel Courtyard)

### Saturday – September 20, 2025

7:00 am – 8:00 am- Breakfast (included in Registration)  
7:30 am – 8:15 am- Delegates Check In  
8:30 am – 11:30 am - Saturday Business Session  
12:00 pm - 2:30 pm - Saturday Member Luncheon  
3:00 pm – 4:30 pm - ADDC Post Convention Board Meeting  
3:00 pm – 4:00 pm- Club Sales  
5:30 pm – 6:30 pm- Club Photos  
6:30 pm – 7:00 pm - No Host Reception  
7:00 pm – 9:00 pm - Saturday Banquet

## FIELD TRIPS

Wednesday, September 17, 2025

**1. Hill Country Winery Tour & Fredericksburg, Texas** 8:00 a.m.—5:00 p.m.

**Cost: \$80/person** (*Lunch on Your Own in Fredericksburg*)

Take a leisurely bus ride to the beautiful Texas Hill Country. There are over 30 Texas wineries in this area and we will be visiting Becker Farms Estate Winery for a wine tasting, or enjoy a Charcuterie-Cheese Board, with plenty of time to select some to take home.



*Because there are so many different cuisines in Fredericksburg*

**Lunch will be on your Own**

After having some great wines, we will head over to have lunch in the historic town of Fredericksburg, Texas. The various foods leave you wanting to taste everything. From German to Mexican food, something for everyone. Lunch will be on your own.

Fredericksburg was founded in 1846 and named after Prince Frederick of Prussia. This beautiful little town Because there are so many different restaurants in Freder- icksburg, Old-time German residents often referred to Fredericksburg as Fritztown, a nickname that is still used in some businesses. The town is also notable as the home of Texas German, a dialect spoken by the first generations of German settlers who initially refused to learn English. Fredericksburg is the birthplace of Fleet Admiral Chester Nimitz. It is the sister city of Montabaur, Germany. On October 14, 1970, the Fredericksburg Historic District was added to the National Register of Historic Places in Texas and is worth seeing, if you wish.



Plenty of time to  
shop 'till you  
drop before heading  
Back to San Antonio!

Dedicated to all those who served in the Pacific War, the Admiral Museum, George Bush Gallery of the Pacific War and the Pacific Combat Zone are all part of this complex.





Wednesday, September 27, 2025

**2. Geology Tour – Natural Bridge Caverns &  
New Braunfels, Texas 8:00 a.m.—5:00 p.m.**

**Cost: \$80/person** ***NOTE: This Field Trip is limited to Forty (40) people***

San Antonio is surrounded by remarkable geological features. It sits right on the edge of the Balcones Fault system and the Edwards Plateau. The unique geology of the area plays an important role in creating the stunning beauty all around us – the amazing hills, the escarpment, the aquifers and cave systems.



On this trip, we will talk about some of these things as well as witness the beauty around us. You will also receive a booklet explaining the basic geology of Texas and how the area around San Antonio fits into the puzzle.

Natural Bridge Caverns is our first stop – just 30 minutes away. We will have a little shopping time in the gift shop before our tour starts at 10:00 am. We are taking the New Hidden Wonders tour and will see the newly opened rooms, a dazzling sound and light show with a conveyor ride back to the surface! This new “B.A.T.” system (Belt Assisted Transport) is the only conveyor system ride out of a cavern in the world. The tour duration is a little over an hour with a walking distance of ONLY 1/4 of a mile.

From the Cavern, we will head to New Braunfels, Texas – just a few minutes away.

You can enjoy the afternoon with **Lunch on your own** and shopping. We will return to the bus at 3:15 pm to head back to our hotel.

**NOTE:** Our bus will begin loading at 8:30 am and will depart the hotel by 9:00 am and will return to the hotel by 4:00 pm

Cost per person: \$80 – lunch on your own.



## CERTIFICATION CLASS

Thursday, September 18, 2025

Certification Class – Comprehensive Overview of Energy Economics  
8:00 am - 5:00 pm

Cost: \$75.00 for members - \$125.00 for non-members

### *Comprehensive Overview of Energy Economics*

The purpose of the Association of Desk and Derrick Clubs' (ADDC) certification program is to provide an educational program covering the subjects within the established curriculum at the annual ADDC convention.

The program this year will be Comprehensive Overview of Energy Economics and will be presented on Thursday, September 18.

Don't know anything about oil and gas economics? This is the perfect opportunity for you to become familiar with this aspect of the industry.

The committee encourages you to make plans to attend this educational program.

### Class Overview

- \* Fundamentals of Energy Economics
- \* Production Costs & Investment Analysis
- \* Global Energy Trade
- \* Energy Marketing & Consumer Trade

- \* Fundamentals of Energy Accounting
- \* Financial Statements
- \* The Future of Energy Trade
- \* Risk Management

## SEMINARS

Wednesday, September 20, 2017

1. **Christy Simon – Simon's Sugar Shop 9:00 a.m. - 11:00 a.m.**

**Cost: \$40.00**

### LET'S LEARN TO DECORATE COOKIES

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Now is your chance to learn the tricks to the trade of decorating beautiful cookies!

Christy Simon, owner of Simon Sugar Shop (an on-line shop) will show us how it is done! A former elementary school teacher, who in 2022 decided that she wanted to learn a new creative skill. She began watching many videos, reading books and making cookies for her boys birthdays. This turned into her friends asking her to make special cookies for kids parties, which has

evolved into Simon Sugar Shop.

Now Christy will put her teacher skills to work and hopefully teach us a little bit about how she works her magic in cookie decorating – in this fun seminar class. In 2022 Christy wanted to learn a new skill

Christy is married to Rob Simon and they have two very active boys that keep them very busy.

Spend a couple of hours with great friends, where after it is over, you can enjoy the fruits of your labor in decorating beautiful cookies. The only thing you need to bring is your creativity, laughter and maybe a cup of coffee to go with your treat when you have put your mark on the cookie decorating class. Cookies, icing and instructions are all included. Just come have fun!

Remember you have to decorate the cookie before you eat



it!



A fun way to start the day at Convention!

Thursday, September 18, 2025

## Exploring the Modern-Day Gas and Convenience Store

2. Kathy Johnson, Marathon Petroleum

9:00 am - 11:00 am

**Cost: \$20.00 per person**



### Exploring the Modern-Day Gas and Convenience Store

**Kathy Johnson**

Kathy Johnson works for Marathon Petroleum Company Inc as a Retail Projects and Maintenance Manager. With over 20 years of experience in the fueling industry, she has developed a unique skill set in managing maintenance and environmental compliance company assets. One of her toughest, but most

rewarding projects was building a new gas station in Alaska during the height of winter. She has been a member of the San Antonio Desk and Derrick Club since 2010.



What's your favorite gas station? Why? Is it because they are cheap? Is it because they have great coffee? Are they convenient? Each of us has our own ideas on why we purchase gas and convenience products from the local gas station. In this seminar, we will explore what it takes to be a great convenience store. Perhaps you are interested in owning your own store. We will explore what it takes to own and operate a convenience store and gas station. This session is designed to provide you with valuable insights and practical knowledge to help you understand what it would take to own a successful convenience store and gas station. We will cover the following topics:

1. **Regulatory Requirements:** Understanding the legal and regulatory framework is crucial for operating a convenience store (c-store). We will discuss the necessary permits, licenses, and compliance measures you need to meet to ensure your business runs smoothly.
2. **Choosing Your Store Type:** Deciding between a franchise or a mom-and-pop shop is a significant decision. We will explore the pros and cons of each option, helping you determine which type of store aligns best with your goals and resources.
3. **Benefits of Being a Franchisee:** Franchising offers several advantages, including brand recognition, established business models, and support from the franchisor. We will delve into these benefits and how they can contribute to your success.
4. **Benefits of Being a mom-and-pop shop:** Mom-and-pop shops play a crucial role in local economies by providing employment, supporting local supply chains, and fostering economic diversity. They often prioritize customer experience, going the extra mile to meet the specific needs of their clientele. Despite facing challenges from big-box retailers and e-commerce giants, mom-and-pop shops continue to thrive in certain niches, thanks in part to a resurgence in consumer interest in shopping locally. (Retrieved from the WWW April 27, 2025)
5. **Investment Costs:** Starting a c-store requires a substantial investment. We will break down the costs involved, from initial setup to ongoing expenses, and provide tips on securing funding and managing your finances effectively.
6. **Maintaining a Convenience Store:** Keeping your store running efficiently is essential for long-term success. We will discuss the best practices for inventory management, customer service, and day-to-day operations to ensure your store remains profitable and well-maintained.



So come learn all the ins and outs of operating a convenience store and see how important these stores are in making each of our lives better daily.



Thursday, September 18, 2025

### 3. The Biggest Oil Spill You Never Heard

About In the Gulf of Mexico

1:00 pm - 3:00 pm

Cost: \$20.00 per person



Val Williams has been a member of Desk and Derrick for thirty-two years. She served as the ADDC President in 2004. She is a third generation energy industry worker and retired from Noble Energy, Inc. in 2013 after 25 years of service.

She will explain how her twin brother, Vernon, decided that she needed to find out about a spill in the Gulf of Mexico that was part of the Deep-Water Horizon, or so the news media and feds thought. She will discuss the now famous and retired Gulf of Mexico Hurricane, Ivan, and his/her destruction of Taylor Energy Platform MC-20A. She will discuss how the federal government and the Gulf Coast States of Texas, Louisiana, Mississippi, Alabama and Florida did not realize or chose to not realize this spill had happened until the Environmental Non-Profits decided that there was a problem and it was not the British Petroleum Company's Deep-Water Horizon or Macondo Oil Spill in the Gulf of Mexico.

Val will give the biography of the owner of the platform and a brief history of the platform and how many wells were attached. We will also discuss the relative placement of the platform to the edge of the shelf and the deep water in the Gulf of Mexico. She will discuss the lawsuits and the 'Acts of God' as well as the possible capping of the wells that were attached to the platform.



Hurricane Ivan  
September 16, 2004



Location of Platform

Taylor Energy Platform  
MC-20A



We will ask the question as to why this was dismissed for almost 16 years. Val will explain how the United States Coast Guard and The Couvillion Group eventually solved the problem and then she will give the seminar participants her conclusion to the story.

Thursday, September 21, 2025

#### 4. AIMEE Seminar – Mastering your Entries

1:00 pm-3:00pm

**Cost: \$20.00 per person**



The AIMEE Seminar is an exciting event presented by Philana Thompson, the 2025 ADDC Contest Chair. Philana has been a dedicated member of the Association of Desk and Derrick Clubs (ADDC) for 19 years, served as the ADDC President in 2022, and has played a significant role in implementing many changes, including the transition to electronic submissions for AIMEE awards.

During this seminar, participants will gain valuable insights into the AIMEE program's categories and subcategories. These include Best Industry Article, Best President's Letter and Best Desk and Derrick Article. The seminar will also cover the submission process which involves using Google Drive for uploading entries and managing submissions.

The primary goal of the seminar is to educate members on streamlining the entry submission process and simplifying responsibilities for the chair, regional and club representatives. This ensures a smooth and efficient experience for all participants, making it easier for clubs to showcase their achievements and contributions.

Philana's extensive experience and dedication to ADDC makes this seminar a must attend event for anyone looking to enhance their understanding of the AIMEE program and improve their club's participation in the contest.

Be sure to bring a laptop or iPad – not required, but it will be helpful.



**Friday, September 19, 2025**

**INDUSTRY LUNCHEON**

**Scott A. Angelle**

**12:00 pm - 1:30 pm**



Mr. Scott A. Angelle is a native of Breaux Bridge, Louisiana. He is one of nine children, raised in a middle class family. He learned at an early age the value of teamwork and how to fight for every inch, for the right things.

His political career began within the St. Martin Parish Police Jury and was later elected as the Parish's first President. He was appointed by Governor Kathleen Blanco in 2004, as Secretary of the Department of Natural Resources (DNR) and Chairman of the State's Mineral Board and served in the position until August 2012, when he left to seek office of Public Service Commissioner.

He was appointed as the 52<sup>nd</sup> Lieutenant Governor by Governor Bobby Jindal, and was the state's point person to negotiate an end to the Gulf of Mexico drilling moratorium. He also serves as a member of the Louisiana State University Board of Supervisors, and is chairman of the state's water resources Commission. He assumed the Commissionership of the Public Service Commission District 2, on January 1, 2013 and his term ended on December 3, 2018.

While serving in these capacities, Scott developed a deep appreciation and respect for the men and women across the U.S. working in the various energy sectors that help energize our great nation. One of the ways to elevate and celebrate these workers is to recognize their contributions to **Balance the 3E's – Energy, Environment and Economy**. For over 30 years, Scott has been passionate about American energy and how it continues to fuel our democracy, innovation, technology, businesses – large and small and homes across the country.

Scott created USA Energy Workers to recognize the value of our traditional and renewable energy workers and the many positive contributions they have made in energizing and building the America we know and love.

***Let's celebrate and elevate our USA Energy Workers!***



Friday Night Ice Breaker

6:00 pm – 9:00 pm

Hotel Courtyard

**Friday, September 19, 2025**

## FRIDAY NIGHT ICEBREAKER



Fun filled night with  
lots of laughter



### Friday Night Menu:

Tex Mex Salad

Beef or Chicken Fajitas

Roja Chicken Enchiladas

Refried Beans

Cilantro Lime Rice

Warm Torrillas

Lemon Cream Shortcake

Caramel Raisin Bread Puddng

Live Music with a DJ

6 – 9 pm



**Friends, colleagues,  
family**

Our saying in San Antonio is:

**VIVA FIESTA**



**Saturday, September 20, 2025**

**MEMBER AWARDS LUNCHEON**



**Wendy Sparks  
2024 ADDC President**

Wendy has been a Revenue Accountant for the last 29 years at Carl E. Gungoll Exploration LLC.

She has been a Member of the Desk and Derrick club of Oklahoma City for 28 years, serving on the Board of Directors for the last 15 years. On the board, she served as Director, Secretary, Treasurer, Vice-President and President in 2014 and 2016. She has attended the Desk and Derrick International Convention in Texas, Oklahoma, West Virginia, Louisiana, Colorado and Indiana and Kansas City, and New Mexico. She has served on the ADDC International Board as 2017 Region VI Director, 2018 ADDC Treasurer, 2019 and 2022 ADDC Secretary, 2023 ADDC President-Elect and the 2024 ADDC President. This year she is serving as the 2025 Immediate Past President.

Since the passing of her sister, Nikki Steinman, from lung cancer in 2013, Wendy has taken an active role in raising funds for the American Lung Association. Wendy and "Team Nikki" have raised over \$300,000 for ALA in the past 12 years. Wendy has been on the local Fox Morning News show promoting lung cancer awareness; and now serves on the Leadership Board of the American Lung Association in Oklahoma.

She was the Oklahoma Board chair in 2020 and 2021. In June of 2015, she received The American Lung Association Volunteer Excellence Award. This award recognizes those Lung Association volunteers who exemplify the nationwide commitment to prevent lung disease and promote lung health. Only two awards are given annually.

Wendy graduated from Oklahoma Baptist University with a Bachelor of Science degree in Business Education. She currently lives in Paoli, Oklahoma with her husband Scott and two dogs Judie and Gretchen

**Saturday, September 20, 2025**

**BANQUET**  
**7:00 - 9:00 pm**



*You are cordially invited to the Saturday Evening Banquet, the grand finale of the 73rd ADDC Convention! The event will be held in the beautiful Estancia Ballroom!*

*Join us for an evening of celebration, delicious food, and camaraderie as we wind down a successful convention. It's the perfect opportunity to connect with fellow attendees, reflect on convention highlights, and enjoy a memorable closing event.*

*We look forward to celebrating with you!*

## HOTEL INFORMATION

Estancia Del Norte San Antonio, Tapestry Collection by Hilton

San Antonio, Texas

37 NE Loop 401 at McCullough  
San Antonio Texas 78216

Estancia Del Norte Hotel reservation link: <https://group.tapestrycollection.com/exjkl>  
When asked, use RATE CODE: DDCA

Room Rates: \$149 Single / Double/quad

Deadline for Reservations – August 15, 2025

Reservations received after that date will be provided on a space available basis at the hotel's current rate.



Please note - ALL Meetings, Seminars and Meals will be held on the First Floor of the hotel.



# REGISTRATION FORM - MEMBER

Please use separate form for each registrant

Please Print:

First Name: \_\_\_\_\_ Club: \_\_\_\_\_

Last Name: \_\_\_\_\_ Delegate: \_\_\_\_\_ Alternate: \_\_\_\_\_

Company: \_\_\_\_\_ **This is my first ADDC Convention** \_\_\_\_\_

Cell/Mobile Phone: \_\_\_\_\_ Special Dietary Restrictions \_\_\_\_\_

Office/Home Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_ Past ADDC President \_\_\_\_\_ (year)

Current ADDC Position: \_\_\_\_\_ Member # \_\_\_\_\_ Region: \_\_\_\_\_

	Amount
<b>Registration Fee:</b> <b>\$250.00</b> Includes: All Business Sessions, Friday Breakfast and Industry Luncheon, Friday Night Ice Breaker, Saturday Breakfast and Recognition Luncheon, and Saturday Banquet (6 meals)	\$ 250.00
<b>Late</b> Registration Fee: <b>\$300.00</b> \$ (Registration after -8/1/2017 - 8/26/2017)	
<b>Please enter Field Trip, Seminar or event and cost below:</b>	
Certification Class - "Energy Economics" <b>\$75.00/Member - \$125/Non-Member</b>	\$
Field Trip #1 – Winery & Fredericksburg <b>Cost - \$80.00</b> <b>Choose 1</b> – Wine Tasting _____ Charcuterie-Cheese Board _____	\$
Field Trip #2 Natural Bridge Caverns & New Braunfels <b>Cost - \$80.00</b>	
Seminar #1 – Cookie Decorating Class <b>Cost - \$40.00</b>	
Seminar #2 – AIMEE Seminar Mastering Your Entries <b>Cost - \$20.00</b>	
Seminar #3 – The Biggest Oil Spill in the Gulf of Mexico – You never Heard of <b>Cost - \$20.00</b>	
Seminar #4 –Exploring the Modern-Day Gas and Convenience Store) <b>Cost - \$20.00</b>	
<b>TOTAL</b>	<b>\$</b>

Credit Card Charge:		
MasterCard	VISA	Discover
Card # _____		
Exp. Date: _____		
Signature: _____		
Date: _____		
A convenience fee of 4% will be added to all credit card registrations and processed in U.S. funds. Please note that we do not accept credit card information via e-mail. Credit card registrations must be sent <b>via mail or telephone</b> .		

**REGISTRATION DEADLINES: Members/ Guest: Full Refund (Postmarked) July 31, 2025**

**REFUND POLICY: FULL Refund (Postmarked) between August 1, 2025 and August 31, 2025 will be considered on a funds available basis after Convention. NO REFUND after September 5, 2025**

Checks Payable to: **ADDAC Convention Fund**  
U.S. and Canadian registrants pay by check in U.S. Funds.

Mail to: 5014 FM1500  
Paris, Texas 75460

Contact: Evelyn Green, 2025 Co-GAC  
E-mail: [evielou48@hotmail.com](mailto:evielou48@hotmail.com)  
Phone: 210-863-7437  
**RETURNED CHECK POLICY - \$75.00**

FOR ADO USE ONLY:

Date Received: \_\_\_\_\_ No. \_\_\_\_\_

Emergency release signed: \_\_\_\_\_



# REGISTRATION FORM—NON-MEMBER/GUEST

Please use separate form for each registrant

Please Print:

First Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Last Name: \_\_\_\_\_

E-mail: \_\_\_\_\_

Company: \_\_\_\_\_

Guest of: \_\_\_\_\_

Office Phone: \_\_\_\_\_

Special Dietary Restrictions \_\_\_\_\_

Home Phone: \_\_\_\_\_

	Amount
Please enter Field Trip, Seminar or event and cost below:	
Friday Industry Luncheon	\$ 65.00
Friday Night Ice Breaker	\$ 75.00
Saturday Recognition Luncheon	\$ 65.00
Saturday Banquet	\$ 80.00
Certification Class - "Economics" Cost - \$125 (Non-Member)	\$
Field Trip #1 – Winery & Fredericksburg Cost - \$80.00 <b>Choose 1</b> – Wine Tasting _____ Charcuterie-Cheese Board _____	
Field Trip #2 Natural Bridge Caverns & New Braunfels Cost - \$80.00	
Seminar #1 – Cookie Decorating Class Cost - \$40.00	
Seminar No. _____ Cost - \$20 per seminar	
TOTAL	\$

**Credit Card Charge:**  
MasterCard    VISA    Discover

Card # \_\_\_\_\_

Exp. Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

All credit card registrations process in U.S. funds. Please note that we do not accept credit card information via e-mail.

Credit card registrations must be sent **via mail**, or **telephone**.

**REGISTRATION DEADLINES: Members/ Guest:** Full Refund (Postmarked) July 31, 2025

**REFUND POLICY:** FULL Refund (Postmarked) between August 1, 2025 and August 31, 2025 will be considered on a funds available basis after Convention. NO REFUND after September 5, 2025

FOR ADO USE ONLY:

Date Received: \_\_\_\_\_ No. \_\_\_\_\_

Emergency release signed: \_\_\_\_\_

## MEDICAL RELEASE FORM

(Must be completed by each Member or Guest)

### Medical Release Form

**PLEASE RETURN THE SIGNED RELEASE FORM WITH EACH REGISTRATION FORM**

(This form may be copied for additional reservations. The information provided here is regarded as confidential.)

This form is to be completed by **each person** (*member or guest*) attending any ADDC Convention activity. Signed release forms must be received before departure on any field trip or any special event.

Club Name: \_\_\_\_\_  
(For members only)

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

#### IN CASE OF EMERGENCY, PLEASE NOTIFY:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Contact #: \_\_\_\_\_ Email Address: \_\_\_\_\_

I understand that my participation in the field trips or special events is at my own risk and responsibility. The Association of Desk and Derrick Clubs assume no liability.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_