

# The Tulsa Oil Drop

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Editor: Kathy Staton



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## Desk and Derrick Club of Tulsa

### 2020 Dates to Remember

BOARD MEETING (TUESDAY)	MEMBERSHIP MEETING (WEDNESDAY)	MEAL / SPECIAL FUNCTION
January 14	<i>January: NONE</i>	
February 11	February 19	Lunch*
March 3	March 11 (Spring Break 16-20)	Lunch* / D&D Awareness & Mayor Proclamation
<i>April: NONE</i>	<i>April: NONE</i>	<i>ADDC Region Meeting</i>
May 12	May 20	Lunch*
June 9	June 17	Lunch*
July 7	July 15	Lunch*
August 11	August Social, TBA	August Social, TBA
<i>September: NONE</i>	<i>September: NONE</i>	<i>ADDC Convention</i>
October 13	October 21	Lunch* / Orientation / Elections**
November 10	November 18	Lunch* / Industry Appreciation
December 8***	December Social, TBA	Social / New Board Installation

\* All Lunch meetings are scheduled for the Summit Club

\*\* October Elections portion of meeting is for MEMBERS only; dismiss GUESTS

\*\*\* New Board Members attend to start transition

### SPECIAL MEETINGS

Vision 2020: TBD, @ 5:30 pm

Field Trip: TBD

2020 Central Region Meeting: April 22-26, 2020 in Allen, TX

69<sup>th</sup> Annual ADDC Convention: September 16-20, 2020 in Pittsburgh, PA





## PRESIDENT'S LETTER

JANUARY 2020

### The **ROARING 20's** brought dramatic change!

Urban Americans outnumbered those living in rural areas, the 19<sup>th</sup> Amendment gave women the right to vote, Art Deco's minimalist style replaced ornate Victorianism, Jazz gained national popularity with the Harlem Renaissance, and our nation's wealth experienced a time of unprecedented growth.

However, the 1920's also brought Prohibition, the rise of organized crime, and the Black Tuesday Stock Market Crash on October 29, 1929 which ushered in the Great Depression.

Dramatic change can often lead to unprecedented opportunity.

It is no secret that Tulsa Energy is dynamic. For the first time, the United States has achieved Energy independence and plans to increase exports of refined petroleum products. This undoubtedly changes the political landscape of many countries. Additionally, the current lower pricing has prompted change...some companies have made acquisitions and grown infrastructure, while others have closed.

Many of our members have lost or changed jobs and are looking for ways to best utilize their knowledge, skills and abilities. Maybe a new door opens to transitioning from Upstream to Midstream, Downstream or service-related companies, getting a certification to be more marketable, attending networking events and updating LinkedIn profiles, starting your own dream boutique business, or the endless possibilities of retirement? Because great people know great people, let's strive to keep helping each other on job, networking and career development opportunities.

Your Board is proactively rolling out a reduced membership incentive to help ease your ADDC renewal expense. It is our deepest desire to continue to benefit from your valuable experience, ideas and friendship while working together to mentor new members.

Our country emerged stronger from the hardships of the 1920's. With our dedicated members, I believe we can build a thriving, more resilient Tulsa Club that remains committed to educating members, colleagues, schools, and our communities on the crucial role of the energy industries.

I am honored to serve this year and am excited to see the innovation and opportunities our new Board of Directors and members will bring to help our club SOAR into the new decade.

Let's raise a glass and toast The **SOARING 20's**!

Cheers,

**Alesia Bailey**

2020 President







## Leaders' Letters



### Board of Directors

**PRESIDENT**

Keith Atkins  
Murphy USA Inc.

**PRESIDENT ELECT**

Evelyn Green  
GBC Minerals, Ltd

**SECRETARY**

Casi Nichols  
Spur Services LLC

**TREASURER**

Philana Thompson  
Merrion Oil & Gas Corp

**IMMEDIATE PAST  
PRESIDENT**

Terry Ligon  
L Chem Tech Company Inc

**PARLIAMENTARIAN**

Marilyn Carter

**CENTRAL REGION  
DIRECTOR**

Shelly McCool  
Taylored Services, LLC

**NORTHEAST REGION  
DIRECTOR**

Shelly Hildebrant  
Miller & Cook, LLP

**SOUTHEAST REGION  
DIRECTOR**

Susan Miller

**WEST REGION  
DIRECTOR**

Christina Forth  
FFAF Cargo

Keith Atkins  
President

c/o Murphy USA Inc.  
PO Box 7300  
El Dorado, AR 71731-7300  
870-866-8686

keith.atkins@murphyusa.com

January 2020

Happy New Year to all my Desk and Derrick family!

2020...are any of you as mesmerized by that number as I? Twenty years ago, the year 2000 was a huge milestone in our history in many ways...the end of the 1900s, the Y2K computer issues, having to learn to start writing the current year with "20" instead of "19" as we had all our lives. But today, 2020 is just a cool number to see and say, I guess. For ADDC, it hopes to be a year of continued recovery and regrowth, provided we all set our minds to and make a commitment to invest a little extra time into this organization that we all hold so dear.

Your 2020 ADDC Board will meet for the annual Budget and Planning Meeting, February 8, 2020. At this meeting, we will review ADDC Committee plans and funding requests, set membership and revenue goals for the year, approve a balanced budget, and strategize on ways to strengthen the Association. As we have in the past few years, we must focus on two critical areas of concern: revenue and membership.

Though our revenue and spending have been a main concern of the membership over the past couple of years, the biggest reason for our financial struggles have been the yearly loss of members. We had 1,487 members in 2017. We lost 291 members in 2018, ending 2018 with 1,196 members. Anticipating another loss, the 2019 Board budgeted for 1,080 members. We ended 2019 with around 1,123 members. That seems like a great number since we budgeted for 1,080 members. But considering that we gained over 100 new members, we actually lost nearly 200 members in 2019. Previous Boards attempted to tackle our shrinking membership numbers through marketing strategies that unfortunately did not solve the problem and ended up costing us a lot of money. We can't fault them for attempting to solve our shrinking membership. Finding a way to stop or significantly slow our shrinking membership numbers is the only way to save our Association. We need to find ways to regain the support of our industries and to attract members to ADDC. What can the Association and our clubs offer members that will keep them engaged and provide the educational experience that they and their employers expect for their financial investment? This needs to be an ongoing discussion throughout the Association. Please discuss at your membership meetings, board meetings, etc. Share any great ideas with your Region Director so they can be passed along to the ADDC Board. One thing that each of us can do for now is encourage our 2019 club members to renew!

Continued...



## Leaders' Letters



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If we can just stop losing members and stabilize, we can buy time to turn things around. If we see another year of typical membership loss, we will drop below 1,000 members soon and that is a milestone we do not want to see! If each of us commits to recruit one new member, we could double our size and create a huge positive impact on ADDC. If only 25% of us succeed, we still can see a significant improvement and benefit with 300 new members. This IS NOT impossible.

The nearly 400 loss in members equates to a yearly revenue loss of \$22,000. But we were spending more than we were taking in, which ultimately led to yearly net losses. The 2018 and 2019 Boards worked diligently to find ways to cut our spending and for 2019, we should show incomes in both the ADDC convention and the Association's funds! The 2019 transfer of our Association Distribution Office responsibilities to the management company *Charity Rising* cut the cost of our ADO from \$68,000 to around \$32,000. The realignment of regions and eliminating the office of Vice President and position of Executive Assistant significantly reduced the administrative costs of the Association by reducing travel and room costs for board meetings.

In addition to these cuts, this year's Budget and Planning Meeting is being cut from two days to one day, reducing the cost of the hotel by one night. This will be a challenge, but your 2020 Board is committed to limiting the meeting to business that can't be handled by electronic means or during our monthly Board conference calls. But there's more...beginning in 2021, the ADDC Board Meeting at Convention will be moved from Tuesday to Thursday, reducing the Board's hotel costs by two nights. This change can't be implemented until next year because of the impact to the convention hotel room nights contract obligations that are negotiated up to two years before the convention date. The contracted room nights for the 2021 Convention in New Orleans have been negotiated with fewer nights on Monday and Tuesday since the Board won't be required to arrive until Wednesday. We truly feel we have accomplished a lot of what the membership has wanted to see over the past couple of years and that with everyone's help, we can continue to see our Association rise!

Please be aware of quickly approaching deadlines for membership renewals and dues, proposed changes to ADDC Bylaws and Standing Rules, and 2021 Regional Director Nominations. Until next month....

*"Well done is better than well said." Benjamin Franklin*

*Keith*



## Leaders' Letters



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Susan Miller

**WEST REGION  
DIRECTOR**  
Christina Forth  
FFAF Cargo

Shelly McCool  
Central Region Director  
206 Navy Blue Street  
Enid, OK 73701  
405-368-1315  
CentralRD2020@outlook.com

January 2020

Happy New Years to the members of Central Region!

Whether it is your first year or you are one of the seasoned Presidents please know that your willingness to serve is a great contribution to our association.

Our club leaders for 2020 are as follow:

Butler County  
Dallas - Dorna C. Taylor  
Enid - Tammy Watkins  
Fort Worth - Lois Roberts  
Graham - Connie Bass  
Great Bend - Sharon Hiss  
Liberal - Jamie Sabata  
Lone Star - Patsy Gomez  
Oldahoma City - Taylor Rose  
Red Earth  
Tulsa - Alesia Bailey  
Wichita - Abby Bock & Kelly Rain (Co-President's)  
Wichita Falls - Diana Walker

\*\*If the President is blank above, I did not receive your clubs ADC01 form directly, please forward ASAP. My letter will be forwarded to the 2019 Presidents.

Whether it is your first year or you are one of the seasoned Presidents please know that your willingness to serve is a great contribution to our association.

The Central Region meeting will be held on April 22-26<sup>th</sup>, 2020 in Allen, Texas and is hosted by Dallas! Also for your calendars the 69<sup>th</sup> Annual ADDC Convention will be held September 16-20, 2020, Pittsburgh, Pennsylvania at the Sheraton Pittsburgh Hotel - Station Square.

The board will be meeting in Tulsa the first of February to prepare for the new year at the Budget and Planning meeting. Please know that our goal is the betterment of the association and we are working to make it an organization you will continue to be proud to be a member of.

Shelly McCool

"Greater Knowledge - Greater Service"



# 2019 WINTER SOCIAL



Thank you everyone who joined us at The Brook in Brookside for our Winter Social! It was so much fun, lots of prizes won & great food. Thank you so much to Katy Roper for planning such a fun evening.



Thank you Betty Hodge for the pics!











WELCOME 2020





# Oleaginous History of Wax Lips

***Petroleum paraffin soon found its way from refinery to candles, crayons, chewing gum...and an unusual candy.***

The 1984 holiday classic “A Christmas Story” featured Ralphie, his 4th-grade classmates – and an unusual petroleum product.

*Photos courtesy MGM Home Entertainment.*

When Ralphie Parker and his 4th-grade classmates dejectedly hand over their Wax Fangs to Mrs. Shields in “A Christmas Story,” a generation may be reminded of what a penny used to buy at the local Woolworth’s store.

But there is far more to these paraffin playthings than a penny’s worth of fun. Paraffin, a byproduct of petroleum distillation, quickly found its way from refinery to marketplace in the form of candles, sealing waxes – and peculiar American candies.

It’s hard to recall a time when there were no Wax Lips, Wax Moustaches, or Wax Fangs for kids to smuggle into classrooms. Many grownups may remember the peculiar disintegrating flavor of Wax Lips from bygone Halloweens and birthday parties, but few know where these enduring icons of American culture actually started. The answer is in America’s oilfields.

The August 1859 birth of the U.S. oil industry brought kerosene to illuminate America, an early and popular petroleum products “This flood of American petroleum poured in upon us by millions of gallons, and giving light at a fifth of the cost of the cheapest candle,” wrote British chandler James Wilson in 1879. Kerosene lanterns soon replaced candles for illumination and the much-reduced candle business turned from tallow to a versatile byproduct of petroleum distillation – paraffin. After collecting samples from Pennsylvania oilfields, Robert Chesebrough invented a method for turning paraffin into a balm he called “petroleum jelly,” later “Vaseline.” Chesebrough himself consumed a spoonful of Vaseline each day and lived to be 96 years old. His product led to a modern cosmetic giant, “Maybelline”.

Meanwhile, paraffin quickly found its way from refinery to marketplace in candles, sealing waxes – and even chewing gums. Ninety percent of all candles by 1900 used paraffin as the new century brought a host of novel uses. Thomas Edison’s popular new phonographs also needed paraffin for their wax cylinders.

Crayons were introduced by the Binney & Smith Company in 1903 and were instantly successful. Alice Binney came up with the name by combining the French word for chalk, craie, with an English adjective meaning oily, oleaginous: Crayola.



Concord Confections, part of Tootsie-Roll Industries, continues to produce Wax Lips and other paraffin candies for new generations of schoolchildren.

## ***Paraffin Candyman***

An inspired Buffalo, New York, confectioner soon used fully refined, food-grade paraffin and a sense of humor to find a niche in America’s imagination.

When John W. Glenn introduced children to paraffin “penny chewing gum







*Glenn Confections, the candy division of W. & F. Manufacturing Company, produced Fun Gum Sugar Lips, Wax Fangs, and Nik-L-Nips*

novelties,” his business boomed. By 1923, his J.W. Glenn Company employed 100 people, including 18 traveling sales representatives.

Later, Glenn Confections became the wax candy division of Franklin Gurley’s nearby W.&F. Manufacturing Company. There, the ancestors of Wax Lips chattered profitably down the production line. Among the most popular of these novelties at

the time were Wax Horse Teeth (said to taste like wintergreen). By 1939, Gurley was producing a popular series of holiday candles for the Socony-Vacuum Oil Company using paraffin from

a nearby refinery at Olean, New York – once home to the world’s largest crude oil storage site. A field of metal tanks, some holding 20,000 gallons of paraffin, stood next to Gurley’s W.&F. Manufacturing Company in Buffalo.

Decorative and scented paraffin candles soon became the company’s principal products, accounting for 98 percent of W.&F. Manufacturing sales. Gurley’s “Tavern Candle” Santas, reindeer, elves and other colorful Christmas favorites today are prized by collectors on eBay, as are his elaborately molded Halloween candles. As W.&F.’s wax candy division, Glenn Confections, has continued to manufacture Fun Gum Sugar Lips, Wax Fangs, and Nik-L-Nips. In Emlenton, Pennsylvania, a few miles south of Oil City, the Emlenton Refining Company (and later the Quaker State Oil Refining Company) provided the fully refined, food-grade paraffin for these bizarre but beloved treats.

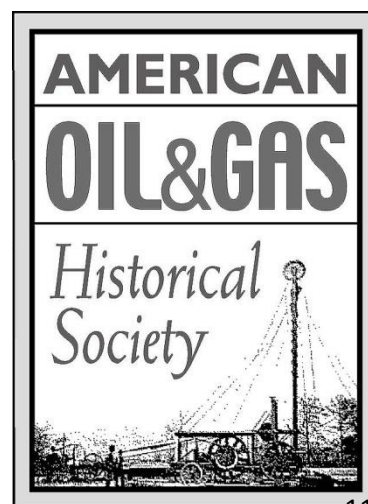
Retired Quaker State employee Barney Lewis remembers selling Emlenton paraffin to W.&F. Manufacturing. During a 2005 interview he noted, “It was always fun going to the plant...they were very secret about how they did stuff, but you always got a sample to bring home,” adding, “Wax Lips, Nik-L-Nips...the little Coke bottle-shaped wax, filled with colored syrup.”

Today, Concord Confections, a small part of Tootsie-Roll Industries, continues to produce Wax Lips and other paraffin candies for new generations of schoolchildren. The petroleum industry produces an astonishing range of products for modern consumers, but few are as unique, peculiar, or revered as Wax Lips.

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*The American Oil & Gas Historical Society preserves U.S. petroleum history. Support this AOGHS.ORG energy education website with a contribution. For membership information, please contact [bawells@aoghs.org](mailto:bawells@aoghs.org). © 2019 Bruce A. Wells.*

*Citation Information – Article Title: “Oleaginous History of Wax Lips.” Author: AOGHS.ORG Editors. Website Name: American Oil & Gas Historical Society. URL: <https://aoghs.org/products/an-oleaginous-history-of-wax-lips>. Last Updated: December 22, 2019. Original Published Date: December 1, 2006.*





**LOOKING FORWARD TO 2020**

**WELCOME OUR  
2020 BOARD OF DIRECTORS**

**Alesia Bailey**  
President



**Gracie McRee**  
Vice President



**Katy Roper**  
Secretary



**Kendra Ware**  
Treasurer



**Jeremiah Bradshaw**  
2019-2020 Director



**Sarah Jones**  
2020-2021 Director



**Jill Klein**  
Immediate Past  
President



**To Be Determined**  
Parliamentarian





# TULSA NEWS

# Order yours today!

Desk and Derrick Club of Tulsa



## T-Shirts



FRONT

BACK



# Only \$20

More info contact:

Laredo Petroleum, Inc.  
c/o Kendra Ware  
15 West Sixth St., Suite 900  
Tulsa, OK 74119  
  
(918) 858-5249  
kware@laredopetro.com

Buy one at the FEBRUARY membership meeting or email [jill@ce2ok.com](mailto:jill@ce2ok.com)

REMINDER: No membership meeting in January, 2020.



*The winner is.....*  
**Vicki Barnes**  
*Vicki wins a \$25 gift card to Home Depot for volunteer efforts in 4<sup>th</sup> Quarter 2019!*

**Note:** All submissions to The Tulsa Oil Drop can and shall be edited as necessary. Viewpoints expressed by submitter are those of the writer and not necessarily of The Desk and Derrick Club of Tulsa or the Association of Desk and Derrick Clubs (ADDC). Editor's Email:

[kstaton@impxp.com](mailto:kstaton@impxp.com)

*Thank you!*  
FOR YOUR  
**MEMBERSHIP**



# Thank you to For being a Corporate Sponsor



## EDITOR'S LETTER

It's literally out with the old and in with the new in 2020! I'll be turning over the duties of this newsletter to Katy Roper. I have enjoyed preparing this for you each month in hopefully, an informative and fun way. I'm sure Katy will have many new and creative ideas.

Our club, and particularly our Board, surpassed any expectations of growing, expanding and improving our club! We have added many new talented members. I'm so excited to see where we will go next.

At the end of this bulletin is the current membership forms and changes the Board have approved with the incentives to ease the monetary aspect of membership costs and expenses. They are acutely aware of the struggles and downturn in our business and many of it's employees.

Let's continue to strive for growth and strength for our industry and our club!

It's been a privilege to serve as your editor these past few years! Here's to the future!

Cheers!

**Kathy Staton**  
Editor







# January 2020



Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 	2	3	4
5	6	7	8	9	10	11
12	13	14 Board Meeting (lunch)	15	16	17  Jill Klein	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## FEBRUARY BIRTHDAYS

Vicki Barnes      2/15  
Kathy Farris      2/28



Check out these interesting and informative websites:

[www.tulsadand.net](http://www.tulsadand.net)

[www.addc.org](http://www.addc.org)



# Association of Desk and Derrick Clubs

## 2020 Membership Renewal

The Association of Desk and Derrick Clubs (ADDC), an international non-profit organization, is a premier provider of energy education and professional development. ADDC's purpose shall be to promote the education and professional development of individuals employed in or affiliated with the petroleum, energy and allied industries, and to educate the general public about these industries as well as the companies and global communities the members serve.

Last Name <input style="width: 100%;" type="text"/> First Name <input style="width: 80%;" type="text"/> MI <input style="width: 10%;" type="text"/> Gender <input type="radio"/> M <input type="radio"/> F Birthday (mm/dd/yy) <input style="width: 100%;" type="text"/> Company Name <input style="width: 100%;" type="text"/> Job Title <input style="width: 100%;" type="text"/> Company Address <input style="width: 100%;" type="text"/> City <input style="width: 30%;" type="text"/> State <input style="width: 10%;" type="text"/> Country <input style="width: 30%;" type="text"/> ZIP <input style="width: 10%;" type="text"/> Office Phone <input style="width: 100%;" type="text"/> Primary Email <input style="width: 100%;" type="text"/>	Preferred Mailing Address <input type="radio"/> Office <input type="radio"/> Home Member Number <input style="width: 100%;" type="text"/> Region <input style="width: 100%; border: 1px solid black;" type="text" value="Central"/> Club <input style="width: 100%; border: 1px solid black;" type="text" value="Desk and Derrick Club of Tulsa"/> Membership Type: <b>Member</b> Home Address <input style="width: 100%;" type="text"/> City <input style="width: 30%;" type="text"/> State <input style="width: 10%;" type="text"/> Country <input style="width: 30%;" type="text"/> ZIP <input style="width: 10%;" type="text"/> Home Phone <input style="width: 100%;" type="text"/> Cell Phone (opt) <input style="width: 100%;" type="text"/> Secondary Email <input style="width: 100%;" type="text"/>
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**NOTE:** Membership Dues and Donations to the Association of Desk and Derrick Clubs are not tax deductible as CHARITABLE CONTRIBUTIONS but may qualify as BUSINESS DEDUCTIONS on Federal and State Tax Returns. DUES WILL NOT BE USED FOR LOBBYING PURPOSES.

**Release Consent:** I consent and authorize Association of Desk and Derrick Clubs to use my likeness in any photograph, video, or other digital media (photos) in any and all its publications including print or web-based publications. I acknowledge that I am not entitled to any compensation or royalties with respect to the use of the photos.

**Release Name:** For purposes of membership recruiting, I authorize the Association of Desk and Derrick Clubs to release my name as part of a list of ADDC members.

Release Consent?  Yes  No

Release Name?  Yes  No

Corporate Contribution Amount   Local  Regional  Association

Dues \$86.00 Amount  ADDC (\$55) + Region (\$3) + Club Dues (\$28)

Please complete and return this form with check. Must be postmarked or paid by January 31, 2020.

Check payable to: Desk and Derrick Club of Tulsa  
 Send to: Kendra Ware, Treasurer, c/o Laredo Petroleum  
 15 W 6th St., Ste. 900  
 Tulsa, OK 74119

Signed  Date

QR pay online at [www.TulsaDandD.net](http://www.TulsaDandD.net) OR call Kendra Ware with credit card payment. Phone: 918-858-5249  
 Send scan of form to Email: [kware@laredopetro.com](mailto:kware@laredopetro.com)





### Tulsa Club Dues Waiver Form

**Annual Membership Dues:**

ADDC	\$55.00
Central Region	\$3.00
Tulsa Club	<u>\$28.00</u>
Total	\$86.00

*By committing to serve as 2020 CHAIR of the below Committee, I agree that I will remain for the entire term period of this date to December 31, 2020 and will carry out the duties of this position and prepare timely updates to the President and my Board Contact person as needed. In so doing, I elect to waive the Tulsa Club dues of \$28 for a total renewal amount of \$58. If I do not fulfill this COMMITTEE CHAIR obligation or resign, I will be responsible for paying the full Tulsa Club dues of \$28.*

Chair Position I Wish to Accept	Signature	Date
<b>Standing Committees</b> Bulletin Bylaws Contact Convention Education/Scholarship Membership Orientation Program Public Relations Roster/Website Social <b>Special Committees</b> Abbreviator ADDC Awards ADDC Nominating Fundraising Golf Tournament/Historian Industry Appreciation Luncheon Nominating ( <i>Board elects in August</i> ) Scrapbook Tally ( <i>Board elects in August</i> ) Vision	<b>Committee Chairs</b> Katy Roper	

*Please refer to the committee descriptions on the following pages of the club by-laws. If you have questions on the duties of committees, please contact one of the Board members. Once all chair positions are filled, co-chairs may be an option. If you want to serve as a chair and continue to pay dues or your company continues to support you, please volunteer for the position and pay the full dues of \$86.00.*



(b) One half of the amount specified in Article XII, Section 2(a) for members accepted into the Club after July 1, plus Association dues in the amount specified by the respective Bylaws or resolutions for the period ending December 31.

(c) Current year's dues shall not be collected after November 30. Next year's dues may be collected as early as October 1.

**Section 3.** No initiation fees shall be assessed.

#### **ARTICLE XIII - FISCAL YEAR**

The fiscal year of the Club shall be from January 1 through December 31 inclusive.

#### **ARTICLE XIV - COMMITTEES**

**Section 1.** All Standing Committee Chairmen shall be appointed by the President, subject to approval of the Board of Directors, at an organizational meeting to be held prior to January 1. All Standing Committee Chairmen shall select their respective committee members. All standing committees, with the exception of Bulletin and Program, shall take office on January 1 of each year. The Bulletin and Program Committees shall take office on January 15 of each year.

**Section 2.** The Standing Committees of the Club shall be as follows: Bulletin, Bylaws, Contact, Convention, Education, Membership, Orientation, Program, Public Relations, Roster/Website, and Social.

**Section 3.** Chairmanship Duties

(a) Each committee chairman shall furnish the Board Contact for that committee a monthly written report, with copies to the President and Secretary, for presentation at the monthly Board Meetings.

(b) At a time specified by the President, each chairman shall submit to the President a written report of the year's activities of the committee. Further, at the discretion of the President, a semi-annual report of the activities may be requested.

(c) The Board may, by majority vote, combine, suspend, or eliminate any committee as needed and as current circumstances warrant. Duties of a committee suspended or eliminated may be taken over by willing members on a rotating basis.

**Section 4.** The duties of these committees shall be as follows:

(a) The Bulletin Committee shall have charge of compiling and distributing the periodic bulletin to the members of the Club. The official publication shall be "THE TULSA OIL DROP".

(b) The Bylaws Committee shall review the Club bylaws each year and shall recommend revisions to meet local needs and to conform with the Association Bylaws.

(c) The Contact Committee shall be charged with the duty of notifying the members of special meetings and accepting reservations for meals, which they shall, in turn, report to the Social Committee. The Contact Committee shall also be charged with the duty of collecting monies covering meals at the regular monthly meetings; transferring monies received to the Treasurer; and making necessary reports. They will also maintain the badges, displaying them at each meeting and putting them away.

(d) The Convention Committee shall have charge of all activities incidental to the Annual ADDC Convention and Regional Meeting except those allocated to other committees or individuals, in which event the Convention Committee shall be fully informed.





(e) The Education Committee shall arrange for and supervise all educational seminars and shall arrange and have charge of field trips sponsored by the Club.

(f) The Membership Committee shall ascertain the names of prospective members, examine their eligibility and report to the Board of Directors the result of their examination. The committee shall be responsible for ordering name badges, for presenting the new member to the existing membership at the next membership meeting, and for providing the new member with a membership packet.

(g) The Orientation Committee shall acquaint new members with the background of the Club and Association stressing purpose, policy, procedures, and activities.

(h) The Program Committee shall provide the program for each meeting, and make the necessary arrangements therefore.

(i) The Public Relations Committee shall see that proper publicity is given to the Club in all news media.

(j) The Roster/Website Committee shall compile a complete list of all members, their residence addresses, telephone numbers and employers' names, addresses and telephone numbers, and shall be responsible for maintaining the Club's website at [www.tulsadandd.net](http://www.tulsadandd.net) and keeping the site current, responding and/or forwarding to appropriate persons any comments received through the website, and keeping website related subscriptions current.

(k) The Social Committee shall plan and arrange all social activities.

**Section 5.** In addition to the above, the President shall have the power to appoint the following, subject to approval of the Board of Directors:

(a) **Parliamentarian.** The Parliamentarian shall give advice to the Board, to the Chairmen and, when requested, to any other member. The Parliamentarian shall attend all regular meetings of the Club and all meetings of the Board of Directors in a parliamentary capacity, and serve as an ex-officio member of the Bylaws Committee. Absence, without good and sufficient reason, for two consecutive meetings shall be considered equivalent to resignation and a vacancy thus created shall be filled by the president, subject to ratification by a majority vote of the Board of Directors.

(b) **Tally Chairman.** The Tally Committee Chairman will be appointed at least one month preceding the Annual Meeting. The Chairman shall select committee members who shall serve as tellers at the election.

**Section 6.** There may be such other committees as designated by the President and Board of Directors.

**Section 7.** All committees shall serve until their successors are appointed or for such specific term as may be designated.

**Section 8.** Members of the Board of Directors shall be appointed to serve as Board Contact members for standing and special committees; shall be members of such committees and may, at the discretion of the President, serve as a committee chairman of a standing or special committee.

## **ARTICLE XV - INSIGNIA (EMBLEM)**

**Section 1.** The official insignia (emblem) of the Club shall be an Oil Drop depicting, in black, North America in the northern point and the Atlantic and Pacific Oceans and Gulf of Mexico on the eastern, western and southern perimeters of the Oil Drop, with an outline of the United States across the midsection and a stylized desk in the upper left, a derrick on the right, Tulsa designated to the left of the derrick, and an unfurled banner across the Oil Drop signifying Desk and Derrick Club of Tulsa.